Center Name:	
Center Address:	
Date Review Completed:	Date of last Announced Inspection:

Please follow the attached instructions when completing this form. List all owners, employees, volunteers, and members of your governing board (if you have one). In order for your license to be renewed, this form must be accurately completed before your Announced Inspection takes place. Your Licensing Specialist will collect this completed form as part of your Announced Inspection.

	1. First Name	2. Middle Initial	(first paid date, if new since last Announced Inspection)	5. Position(s) (Owner, Director, Assistant Director, Caregiver, Cook, Driver, Custodian, Volunteer, Board Member, or Other)	6. Assigned Class or Group (For Caregivers only. Include ages of children in the group.)	Sent to the	(if <u>new</u> employee since last Announced Inspection)	
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9 February 2009 Center Initials:

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